

STANDING CONFERENCE OF PUBLIC ENTERPRISES

SCOPE/HR/DEPUTATION/2023/04/1289

21-FEB-2023

VACANCY CIRCULAR

Subject: Filling up the posts in Standing Conference of Public Enterprises (SCOPE) on Deputation Basis

As an apex professional organization representing the Central Government Public Enterprises, Standing Conference of Public Enterprises (SCOPE) has been playing a constructive role, supporting the endeavours of the Central Public Sector Enterprises (CPSEs) in various ways. SCOPE has evolved itself into an impactful organization through a series of novel initiatives which include effective policy advocacy, learning & development, research & studies so as to enable CPSEs to carve a niche globally. In addition, SCOPE is involved in maintenance management of Office Complexes – SCOPE Complex, Lodhi Road, New Delhi and SCOPE Minar, Laxmi Nagar, Delhi. The details of initiatives being undertaken by SCOPE from time to time can be viewed at SCOPE’s website - www.scopeonline.in .

1. SCOPE invites applications for filling up of the following posts on **deputation basis**: –

Sl. No.	Name of the Post	No. of Posts	Pay Scale (as per 7 th CPC Pay Matrix)
Technical			
1	DGM – Technical (Ref no. : SCOPE/2023/Dep-01)	1	Pay Scale (Rs.): 78,800-2,09,200 in CDA Scale
2	Manager – Technical or, Senior Manager– Technical (Ref no. - SCOPE/2023/Dep-02)	1	For Manager : Pay Scale (Rs.): 56,100-1,77,500 in CDA Scale ----- For Senior Manager : Pay Scale (Rs.): 67,700-2,08,700 in CDA Scale

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3.	Asst. Manager – Technical or, Dy. Manager– Technical (Ref no. - SCOPE/2023/Dep-03)	1	For Asst. Manager : Pay Scale (Rs.): 44,900-1,42,400 in CDA Scale For Dy. Manager : Pay Scale (Rs.): 47,600-1,51,100 in CDA Scale
Corporate Affairs			
4.	DGM – Corporate Affairs (Ref no. - SCOPE/2023/Dep-04)	1	Pay Scale (Rs.): 78,800-2,09,200 in CDA Scale
5.	Dy. Manager– Corporate Affairs (Ref no. - SCOPE/2023/Dep-05)	1	Pay Scale (Rs.): 47,600-1,51,100 in CDA Scale
Corporate Communications			
6.	Asst. Manager - Corporate Communications (Ref no. - SCOPE/2023/Dep-06)	1	Pay Scale (Rs.): 44,900-1,42,400 in CDA Scale
Legal			
7.	Senior Manager – Legal (Ref no. - SCOPE/2023/Dep-07)	1	Pay Scale (Rs.): 67,700-2,08,700 in CDA Scale
Hospitality Management			
8.	Manager – Hospitality Management or, Senior Manager– Hospitality Management (Ref no. - SCOPE/2023/Dep-08)	1	For Manager : Pay Scale (Rs.): 56,100-1,77,500 in CDA Scale For Senior Manager : Pay Scale (Rs.): 67,700-2,08,700 in CDA Scale

2. **Qualifications and eligibility criteria:** Details of qualifications and experience required for each post are appended at **Annexure-I**. The eligibility of applicant with respect to qualification and experience shall be ascertained as on last date for submission of application.

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3. **Period of appointment:** Initial period of appointment on deputation shall be two (2) years which can be extended further subject to satisfactory performance and requirement of SCOPE. SCOPE reserves the right to repatriate the deputationist to the parent organisation any time before the completion of the deputation period.
4. **The present posting for these positions will be at SCOPE Offices located in Delhi.**
5. Public Sector Enterprises / Govt. Organisations are requested to forward hard-copy of applications of interested eligible candidates in the prescribed proforma (Annexure II) to **“Ms. Pooja Singh (Sr. Manager – HR), Standing Conference of Public Enterprises (SCOPE), First Floor, Core-8, SCOPE Complex, Lodhi Road, New Delhi- 110003, Phone No. - 011-2436 9740; Email id – pooja@scopeonline.in”**.
6. Eligible and interested individuals, whose services can be made available for SCOPE immediately may apply for the positions.
7. An advance copy of the application in the prescribed proforma may be sent directly by the eligible and interested candidates to the above-mentioned address on or before **15th April 2023**.

The duly verified application complete in all respects and forwarded through proper channel may be brought at the time of interview / personal interaction with SCOPE officials.
8. **Documents required at the time of interview / personal interaction:**
 - i. Application as per Annexure-II alongwith the certificate by the Employer (if not submitted earlier)
 - ii. Original Documents for proof of age, qualification and experience.
9. Selection will be based on merit subject to meeting the requirement of SCOPE as per the selection process / interview conducted by SCOPE. The position offered can be at grades higher or lower on the basis of candidate experience and qualifications.
10. No TA/DA or any other allowance shall be provided for attending the Interview.
11. SCOPE reserves the right to accept or reject the candidature of any applicant for the posts without assigning any reason whatsoever. SCOPE is not liable to compensate the applicant for the consequential damages, if any, arising out of the aforesaid.

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12. The applications received after the closing date of receipt of applications or received without necessary documents as mentioned in this vacancy circular or incomplete in any respect are liable to be rejected.
- 13. This may be given wide circulation in various units/ offices of your organisation.**
14. Details of the vacancies / Vacancy Circular along with Annexures can be downloaded from the website of SCOPE – www.scopeonline.in .

Shubh Ratna
General Manager - Tech. & HR
Standing Conference of Public Enterprises