



SCOPE Minar/MMO/23-24/114

Dated: 20.09.2023

## NOTICE INVITING E-QUOTATION

### **Sub- Procurement of Chairs at SCOPE Minar, Laxmi Nagar, Delhi-110092.**

1. Online E- Quotation are invited by General Manager (Tech & HR) SCOPE on behalf of Constituents of SCOPE Minar, Laxmi Nagar, Delhi-110092. For the supply of material as per detail given below:-

|                                       |  |
|---------------------------------------|--|
| a) Name of Work                       | <b>Procurement of Chairs at SCOPE Minar, Laxmi Nagar, Delhi-110092. (Make: Durian/Geeken/Godrej)</b> |
| b) Estimated Cost                     | Rs. 3,54,645/- plus GST @18%   |
| c) Earnest money deposit              | Rs. 8,400/-  |
| d) Time for completion                | 60 days from the date of issuance of supply order.   |
| e) Tender Processing Fee              | Rs. 590/-  |
| f) Cost of Tender                     | Rs. 560/-  |
| g) Commencement of downloading E-Bid  | 22.09.2023 from 10.00 A.M  |
| h) Last date of downloading E-Bid     | 05.10.2023 upto 03.00 P.M  |
| i) Last Date of E-Bid Submission      | 05.10.2023 .upto 03.00 P.M   |
| j) Bid Opening Date & Time(Technical) | 05.10.2023 upto 03.30 P.M  |
| k) Bid Opening Date & Time(Financial) | To be intimated later  |

2. Bidders have to download the bid documents from the e-procurement portal i.e <https://scope.ewizard.in> after registering themselves on portal and submit e-bids after payment of Bid processing Fee & Bid documents fee before last date & time of downloading E-Bid online (For tendering support:-9355030607, 9355030630). Bidder can also view the E-NIQ, SCOPE of work on [www.scopeonline.in](http://www.scopeonline.in).
3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
4. The tenderer must be a Manufacturer / Channel Partner/Authorized dealers of "Durian Industries Ltd/Geeken/Godrej". Documentary proof shall be uploaded by the firm duly signed & stamp; self attested subject to verification with original documents.

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5. Tenderers are advised to submit their offers strictly based on the make, model, design parameters, specific requirements, terms & conditions and technical specifications given in the tender documents.
  6. The bidder must be registered under GST and should have PAN no. Copies of registration papers along with details need to be furnished.
  7. Forms of tender of Bid condition & specification must be submitted duly signed & stamped during submitting of Bid through e-portal on bidders' letter head.
  8. **Hard copy of Forms of Tender duly signed & stamped must be submitted during submitting of EMD & tender fee in the tender box placed at U.L. level, Core-2, SCOPE Minar, Laxmi Nagar, Delhi-110092.**
  9. The tender shall be submitted through only portal i.e., <https://scope.ewizard.in>
  10. All the above certificate /documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.
  11. Cost of Earnest Money & Tender cost mentioned above should be paid by crossed Demand Draft / Pay order from any Nationalized / Scheduled Bank in favor of "MMO SCOPE Minar". Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
  12. SCOPE reserves the right to reject any or all tenders without assigning any reasons.



**Shubh Ratna**  
**General Manager-(Tech & HR)**