

SCOPE-MM-GM(T)/85711(C)/2023-24/835
20.12.2023

NOTICE INVITING TENDER

1. Online e-tenders are invited by General Manager-Tech & HR, SCOPE on behalf of Constituents of SCOPE Complex, Lodi Road, New Delhi- 110003 for the following work:

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| 1.1 | Name of the work | : | Replacement of Lift Distribution Panel in Core No 4 Lift Machine Room at SCOPE Complex, Lodhi Road, New Delhi-110003 |
| 1.2 | Estimated Cost | : | ₹ 16,38,450/- plus GST @ 18%. |
| 1.3 | Earnest Money | : | ₹ 38,700/- |
| 1.4 | Tender Processing fee | : | ₹ 1,450/- |
| 1.5 | Time for completion | : | 2 Months from the date of issue of LOI/LOA. |
| 1.6 | Cost of Tender | : | ₹ 590/- |
| 1.7 | Commencement of downloading E-Bid | : | 22.12.2023 from 10:00 AM |
| 1.8 | Last date of downloading of E-Bid | : | 05.01.2024 Up to 10:00 AM |
| 1.9 | Last date of E-Bid submission | : | 05.01.2024 Up to 03:00 PM |
| 1.10 | Last date of submission of hard copy of EMD | : | 05.01.2024 Up to 03:00 PM |
| 1.12 | Tender opening date & time (Technical) | : | 05.01.2024 at 03:30 PM |
| 1.13 | Tender Opening date & time (Financial) | : | To be intimated later |

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in/> after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in, for E-tendering support: - +91-9355030607, 9355030630
3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
4. Tender document shall be accepted only from the OEM or their authorized system integrators / channel partners on production of authorization Letter/certificate. The past experience in similar nature of work should be supported by certificate issued by

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PWD/PWD/MES/Railways/PSUs/Autonomous Bodies/SCOPE & showing the original document in this regard:

- 4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost.

“Similar works shall here mean Supply, Installation, Testing & Commissioning of Electrical Distribution panel in office buildings and industries.”

- 4.2 The tenderer must be registered under the ESI, PF, GST, and Income Tax Acts and provide copies of their registration papers, along with relevant details. Additionally, the latest ESI and PF deposit receipts with challan authority should be submitted. The tenderer should also possess a valid **A-Class Electrical Contractor license**, which is subject to verification with original documents if necessary.
- 4.3 Average annual financial turn over should not be less than 100% of the estimated cost during the immediate last 3 consecutive financial years.
- 4.4 Balance sheet for previous three years with ITR certified by Chartered Accountant with his stamp & Signature.
- 4.5 Copies of similar works executed / in hand for multi-storied office building & industry during last three years along with work order & clients performance certificate.
5. The bidder must qualify all of the following requirements to participate in the bidding process.
- 5.1. The bidder should have manufacturing capacity of minimum 10-15 nos. panel per month.
- 5.2. The bidder shall have servicing, repairing, testing & refurbishment facility in INDIA with necessary spares and manufacturing's equipment like CNC machine for cutting and bending. Details of the set-up must be provided, failing which the offer will be rejected. The bidder shall submit undertaking along with the technical bid confirming compliance to qualifying criteria for bidder.

- 5.3. The bidder should have supplied at least 15 nos. panels/switchboards to any industries i.e. already mention in clause no. 4.1, in last 5 years out of which at least 50% should be in successful operation.
- 5.4. An undertaking (self-certificate) that the bidder has not been blacklisted/debarred by any central/state government institution including electricity utility.
6. The tender shall be submitted through only portal i.e. <https://scope.ewizard.in>
7. All the above certificate/documents shall be submitted by the firm duly signed & self-attested subject to verification with original documents.
8. **Hard Copy of "Form of Tender" duly signed & stamped must be submitted during submission of tender through e-portal along with tender cost & EMD.**
9. Tenderers are invited to submit their offers strictly based on the terms & conditions and specifications given in the tender document and instruction to bidder.
10. Cost of Tender & Earnest money mentioned above should be paid by crossed Demand Draft/Pay orders from any nationalized /Schedule Bank in favour of **"SCOPE COMPLEX MMO ACCOUNT"**. Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
11. All work must be performed strictly in accordance with the drawings approved by SCOPE. Bidders are required to discuss the drawings during the pre-bid conference at the SCOPE office before submitting their tender.
12. Pre-bid Conference shall be held at 3.00 PM on 29.12.2023 if required.
13. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

Note: All the uploaded documents shall be readable, printable and legible form failing which the bids shall not be considered for evaluations. The documents submitted in hard coy should be indexed and dully page numbered.



General Manager - (Tech & HR)