

Ref No.: SCOPE MINAR/M.M.O./2023-24/173

Date: 26.12.2023

NOTICE INVITING TENDER

1. Online e-tenders are invited by General Manager (Tech&HR) SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092.For the subject work as per the details given below:
 - 1.1 Name of the work : **Running of cafeteria on lease at SCOPE Minar,Laxmi Nagar District Centre Delhi**
 - 1.2 Minimum lease rent of space(232 Sqmtr) : Rs.52004/-plus GST @18%Per month.
 - 1.3 Earnest Money : Rs.52000/-
 - 1.4 Tender Processing fee : Rs.560./-
 - 1.5 Duration of Contract : Two Years from the date of issue of LOI.
 - 1.6 Cost of Tender : Rs.560/-
 - 1.7 Commencement of downloading E-Bid : 28.12.2023 from 10.00AM
 - 1.8 Last date of downloading of E-Bid : 12.01.2024 from 10.00AM
 - 1.9 Last date of E-Bid submission : 12.01.2024 Up to 03:00PM.
 - 1.10 Last date of submission of hard copy of EMD and Tender Cost : 12.01.2024 Up to 03.00 PM
 - 1.11 Tender opening date & time(Technical) : 12.01.2024 at 4.00 PM
 - 1.12 Tender Opening date & time (Financial) : To be intimated later
2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e- bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in. For E-tendering support:- 9355030607,9355030630
3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
4. Tender document shall be accepted only from reputed, specialized Contractors in the similar field working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria producing their original documents in this regard:



- 4.1 Documentary proof of having run the catering facility satisfactory of Govt/PSUs/railway/autonomous bodies/SCOPE consecutively for the past three years plus experience of buffe for minimum 300 to 500 or more persons needs to be furnished alongwith performance certificate.”.
- 4.2 The Tenderer must be registered with GST & Income Tax act and should have PAN number, PF, ESI registration. Copies of registration papers along with details need to be furnished with latest challan.
- 4.3 Latest copy of Income tax and balance sheet for last 3 years to be submitted.
- 4.4 Hard copy of Form of Tender duly signed & stamped must submitted along with tender cost and EMD.**
5. All the above certificate / documents shall be uploaded by the firm duly signed & self attested subject to verification with original documents.
6. The tender shall be submitted through only E-Portal i.e. <https://scope.ewizard.in>
7. Tenderers are advised to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender documents and instructions to the bidder.
8. Cost of tender documents & Earnest money mentioned above should be paid by crossed Demand Draft/Pay orders from any nationalized /Schedule Bank in favor of “MMO SCOPE Minar”. Tenders without cost of tender and Earnest Money Deposit wil be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
9. SCOPE reserves the right to reject any or all tenders without assigning any reasons.


General Manager(Tech&HR)