

Ref No.: SCOPE-MM-GM(T) / 86006 / 2024/1054  
Dated :-04.03.2024

**NOTICE INVITING TENDER**

1. Online e-tenders are invited by General Manager-Tech., SCOPE on behalf of Constituents of SCOPE Complex, Lodhi Road, New Delhi-110003 for the following work as per the detail given below:-

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| 1.1 Name of the work   | : <b>Pest and Rodent Control Services at SCOPE Complex, Lodhi Road, New Delhi.</b> |
| 1.2 Estimated Cost   | : Rs. 8,53,800/- plus GST @ 18% per Annum  |
| 1.3 Earnest Money  | : Rs. 21,000/-   |
| 1.4 Tender Processing fee  | : Rs.756/-   |
| 1.5 Time for completion  | : Two years from the date of issue of LOI.   |
| 1.6 Cost of Tender   | : Rs. 560/-  |
| 1.7 Commencement of downloading E-Bid                            | : 05.03.2024 from 10.00AM  |
| 1.8 Last date of downloading of E-Bid                            | : 13.03.2024 Up to 10.00AM   |
| 1.9 Last date of E-Bid submission                                | : 13.03.2024 Up to 03:00PM   |
| 2.0 Last date of submission of hard copy of EMD and Tender Cost. | : 13.03.2024 Up to 03.00PM   |
| 2.1 Tender opening date & time(technical)                        | : 13.03.2024 at 03.30PM  |
| 2.2 Tender Opening date & time (Financial)                       | : To be intimated later  |

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in>, after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in). For E-tendering support:- 9355030607, 9355030630.

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21. All the above certificate/documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.
22. Hard copy of Forms of Tender duly signed & stamped must be submitted during submitting of EMD & tender fee.
23. The tender shall be submitted through only E-Portal i.e. [www.tenderwizard.com/SCOPE](http://www.tenderwizard.com/SCOPE).
24. Tenderers are invited to submit their offers strictly based on layout, design parameters, Specific requirements, terms & conditions and specifications & instructions to bidder given in the tender documents.
25. Cost of tender documents & Earnest Money mentioned above should be paid by crossed Demand Draft / Pay order from any Nationalized / Scheduled Bank in favour of "SCOPE Complex MMO Account". Tenders without Earnest Money Deposit submitted will be summarily rejected and the representative of such tenderers shall not be allowed to attend tender opening.
26. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

  
**GM-Tech. & HR**

9. The Tenderer must be registered under ESI, PF, GST & income tax act and should have PAN number. The copies of registration papers along with details need to be furnished with Latest challans also required to submit.
10. The average annual financial turn over should not be less than Rs. 1.0 Crores during the immediate last 3 consecutive financial year.
11. Balance sheet for previous three years with ITR.
12. The financial data shall be certified by Chartered Accountant with his stamp and signature.
13. The agency should submit company's profile indicating names of Directors/Partners/Proprietor, & other staff and details of establishment etc. & should have at least 20 Nos. Employee strength on company roll. Documentary proof i.e. deposit challan of PF & ESI of entitled employee needs to be submitted for last three months.
14. The agency should submit the copies of work performance certificate (as desire) along with work order of last 5 years.
15. The technical staff assigned for the work must have a training certificate from reputed institute & should be on the rolls of the bidder company. Copy of the relevant documents supporting the same has to be submitted along with the tender.
16. PF challan / ESI statement in support of available manpower in respect of the previous four quarters preceding the date of opening of tender should be submitted in support of their qualification.
17. The agency should have ISO certification.
18. The bidder shall furnish an affidavit affirming that the firm/agency has neither been blacklisted and debarred and nor their services have been banned or suspended due to any reason including corrupt and fraudulent practices in the past by any Govt. department/ Institutions/Local bodies/ Municipalities/ Public sector Undertaking/ Autonomous bodies etc. and there is no any vigilance/ CBI case pending against the firm/agency.
19. The bidder to qualify for award of service contract has to submit a written power of attorney authorizing the signatories of the bid to participate in the bid and also signing the service contract.
20. All the above certificate/documents shall be submitted by the firm duly signed & self attested subject to verification with original documents. If any required information/documents are not submitted, then the bid of concerned bidder will be rejected and shall not be considered. No representation in this regard will be entertained.

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3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
4. Eligibility Criteria: - Tender document shall be accepted only from reputed, specialized Pest & Rodent Control agencies working with CPWD, PWD, MES, Railway / PSUs/Autonomous Bodies/ SCOPE etc. Who fulfill the following eligibility criteria & showing the original documents in this regard:-
  - 4.1 Proof of having successfully completed similar works during the last 05 years ending last day of the month previous to the one in which applications are invited:
  - 4.2 Three service contracts for similar pest & rodent control services, each not less than 40% total value of work OR
  - 4.3 Two service contracts for similar pest & rodent control services, each not less than 60% total value of work OR
  - 4.4 One service contract similar pest & rodent control services, each not less than 80% total value of work.

Similar pest & rodent control services means providing pest & rodent control services. The service contract that include other services like sanitation, housekeeping etc. along with pest & rodent control services shall not be considered unless the value of pest & rodent control services can be distinctly quantified.

Completed work shall mean under one contract with extension/s. Work considered should either have been completed/ concluded or should have been more than one-year-old- live contract with due extension/s. In case of running contract more than one-year old up to date payment made till date of issue of the performance certificate shall be considered.

5. The agency should have sufficient experience of at least 5 years of standing in the field of Pest & Rodent Control services. Documentary proof in this regard needs to be submitted.
6. The agency must have a valid license from the concerned statutory authority for storing and using the pesticides and other chemicals for commercial pest control operations under relevant insecticides Act and rules framed there under continuously for preceding 5 years. The bidder must submit license issued by competent authority for all the preceding 5 years period in this regard.
7. SCOPE, reserves the right to independently verify the performance of the bidders from the organization whose performance certificate have been submitted.
8. The bidder must have Zonal regional head quarters in Delhi-NCR.

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