

STANDING CONFERENCE OF PUBLIC ENTERPRISES

(An Apex body of Public Enterprises)
SCOPE Minar, Laxmi Nagar, Delhi-110092
Ph: 011-22458178, Fax: 011-22501185

Ref No.: SCOPEMINAR/MMO/24-25/171

4th March'2025

NOTICE INVITING TENDER

1. Online e-tenders are invited by General Manager (Tech & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

1.1	Name of the work	: Annual Maintenance Contract (Non comprehensive Type) of 4 nos Façade cleaning Roof top Trolleys at SCOPE Minar. Laxmi Nagar Delhi-110092 .
1.2	Estimated Cost	: Rs 1076160.00 per annum (Inclusive of GST @ 18%.)
1.3	Earnest Money Deposit	: Rs 21525.00
1.4	Tender Processing fee	: Rs 950.00
1.5	Duration of Contract	: 24 Month from the date of issue of LOI.
1.6	Cost of Tender	: Rs. 560.00
1.7	Commencement of downloading E-Bid	: 06.03.2025 from 10.00AM
1.8	Last date of downloading of E-Bid	: 19.03.2025 Up to 10.00AM
1.9	Last date of E-Bid submission	: 19.03.2025 Up to 03:00PM.
1.10	Last date of submission of hard copy of EMD & Tender Cost	: 19.03.2025 Up to 03.00PM
1.12	Tender opening date & time(Technical)	: 19.03.2025 at 03.30PM
1.13	Tender Opening date & time (Financial)	: To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. www.ewizard.com/SCOPE after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in for E-tendering support: - 8800991840,8800991868.

3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.

4. Tender document shall be accepted only from reputed specialized contractors who fulfill following pre-qualification criteria & showing their original documents in this regard:

Experience of having successfully completed works during the last 5 years ending previous day of last date of submission of tenders.

4.1 Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender.

OR

4.2 Two similar completed works costing not less than the amount equal to 60% of estimated cost put to tender.

OR

4.3 One similar completed works costing not less than the amount equal to 80% of estimated cost put to tender.

"Similar works shall here mean Building Maintenance unit (BMU)/ Roof top trolleys & Façade cleaning works in multi-storeyed office building & industry".

- 5.0 The Tenderer must be registered under ESI, PF, GST & income tax act and should have PAN No. Copies of registration papers along with details need to be furnished latest ESI & PF deposit with challan authority is also needed.
- 6.0 Balance sheet for previous three years with ITR.
- 7.0 Copies of similar works executed / in hand for multi-storeyed office building & industry during last three years alongwith work order & clients performance certificate.
- 8.0 All the above certificate / documents shall be submitted by the firm duly signed & self-attested subject to verification with original documents
- 9.0 Hard copy of Form of Tender duly signed & stamped must be submitted during submitting of EMD & Tender cost in the tender box placed at UL floor, Core-II, SCOPE Minar, Laxmi Nagar , Delhi-110092.
- 10.0 The tender shall be submitted through only portal i.e.,www.ewizard.com/SCOPE
- 11.0 Tenders are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender document and instruction to bidder.
- 12.0 Earnest Money mentioned above should be paid by crossed Demand Draft / Pay order from any Nationalized / Scheduled Bank in favour of "SCOPE Minar MMO Account". Tenders without Earnest Money Deposit will be summarily rejected and the representative of such tenderers will not be allowed to attend tender opening.
- 13.0 SCOPE reserve the right to reject any or all tenders without assigning any reasons.


General Manager (Tech & HR)