

**NOTICE INVITING TENDER**

Online e-tenders are invited by General Manager (Tech&HR.), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

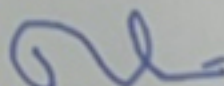
1. Name of the work: "A.M.C. for Supply of Toiletries at SCOPE Minar, Laxmi Nagar, Delhi-110092"
  - 1.1 Estimated Cost : Rs.29,50,555/- per Annum plus GST
  - 1.2 Earnest Money : Rs. 60000.00
  - 1.3 Tender Processing fee : Rs.2611/-
  - 1.4 Duration of Contract : Two Years from the date of issue of LOI
  - 1.5 Cost of Tender : Rs. 560.00
  - 1.6 Commencement of downloading E-Bid : 13.06.2025 from 10.00 AM
  - 1.7 Last date of downloading of E-Bid : 27.06.2025 Up to 03.00 AM
  - 1.8 Last date of submission of E-Bid : 27.06.2025 Up to 03:00 PM
  - 1.10 Tender opening date & time (Technical) : 27.06.2025 at 3.:30 PM
  - 1.11 Tender Opening date & time (Financial) : To be intimated later
1. Bidders have to download the Bid documents from the e-procurement portal i.e. [www.scope.ewizard.in](http://www.scope.ewizard.in) after registering themselves on portal and submit e- bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in). For E-tendering support:- 9355030607,9355030630
02. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
03. Tender document shall be issued only to the specialized agencies working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfil following pre-qualification criteria:
  - 4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:  
Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.  

OR

  
Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.  

OR

  
One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost.

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Similar works means, AMC of Supply of Toiletries/Material for Operation & Maintenance of building .

4.2 The tenderer must be registered under GST & Income Tax act and PAN No. copies of registration papers along with details need to be furnished latest copies of GST returns.

4.4.Average annual financial turnover should be at least 100% of the estimated cost during the immediate last 03 consecutive financial year.

4.5 Balance sheet for previous 03 years with ITR.

04. The tender shall be submitted: thorough portal only i.e.<https://scope.ewizard.in>

05. Tenderers are invited to submit their offers strictly based on the terms & conditions and specifications given in the tender document and instruction to bidder.

06. The Agencies are advised to visit the site before quoting their rates in the tender.

07. The Tender Cost(Form Fee),Earnest Money Deposit (EMD) and Tender Processing Fee(TPF) must be paid by the bidder through online payment mode only, as provided on the e-tendering portal i.e <https://scope.ewizard.in> in case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the lowest(L-1) bidder. The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-tendering portal <https://scope.ewizard.in>.

08. Pre-bid Conference shall be held at 3.00 PM on 24.06.2025 if required.

09. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

General Manager (Tech &HR)