

NOTICE INVITING TENDER

1. Online e-tenders are invited by General Manager(Tech. & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

1.1	Name of the work	: AMC of building illumination and electrical distribution system at SCOPE Minar, Laxmi Nagar, Delhi-110092.
1.2	Estimated Cost	: Rs. 42,22,011/- Plus GST @ 18% Per annum
1.3	Earnest Money Deposit	: Rs. 1,00,000/-
1.4	Tender Processing fee	: Rs 3,736-
1.5	Duration of Contract	: Two years from the date of issue of LOI.
1.6	Cost of Tender	: Rs. 1120/-
1.7	Commencement of downloading E-Bid	: 06/06/2025 from 10.00AM
1.8	Last date of downloading of E-Bid	: 23/06/2025 Up to 10.00AM
1.9	Last date of E-Bid submission	: 23/06/2025 Up to 03:00PM.
1.10	Last date of submission of EMD & Tender Cost (online payment)	: 23/06/2025 Up to 03.00PM
1.11	Tender opening date & time(Technical)	: 23/06/2025 at 03.30 PM
1.12	Tender Opening date & time (Financial)	: To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in For E-tendering support:- 9355030610, 011-49606060.
3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.
4. Tender document shall be issued only to reputed, specialized Contractors working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing the original document in this regard.



Experience of having successfully completed similar works i.e AMC of building electrification/illumination system during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed similar works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed similar works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed similar work of aggregate cost not less than the amount equal to 80% of the estimated cost.

Similar works means, Operation and Maintenance of internal electrical works in multistoried office complex / Industries.

5. Tenderer must be registered under ESI, PF, GST, Income Tax act , PAN No. and should have valid Electrical Contractor License. Copies of registration papers along with details need to be furnished Latest ESI & PF deposit with challan authority is also needed.
6. **The Tender Cost (Form Fee), Earnest Money Deposit (EMD), and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e- tendering portal, i.e., <https://scope.ewizard.in>. In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the Lowest (L1) bidder, The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: <https://scope.ewizard.in>**
7. The agencies are advised to visit the site before quoting their rates in the tender.
8. Average annual financial turn over on Electrical works should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year along with Balance sheet for previous three years with ITR to be submitted.
9. Copies of similar works executed / in hand for high rise multi-storied office building during last three years along with work order & clients performance certificate. All the above certificate/documents shall be submitted by the firm duly signed & self-attested subject to verification with original documents.
10. The tender shall be submitted through only E-Portal i.e. <https://scope.ewizard.in>
11. Tenderers are invited to submit their offers strictly based on layout, design parameters, Specific requirements, terms & conditions and specifications & instructions to bidder given in the tender documents.



12. Pre-bid conference shall be held at 4.00 pm on 16/06/2025 if required.

13. SCOPE reserves the right to reject any or all tenders without assigning any Reasons.



General Manager (Tech. & HR)

SCOPE OF WORK

1. Deployment of supervisor, Electrician, operator for Audio/Video system, Helper, Skilled and semi skilled labours (Asmentioned in the Special Condition of Contract) for carrying out the work as per specification / direction of supervising engineer / EIC.
2. Making available checking, testing , measuring equipment / sets / instruments tools meters blowers etc. as required.
3. Planning, scheduling and carrying out preventive maintenance of installation and keeping record of it.
4. Repair / replacement of faulty / unusable items like fuses, lights, indication lamps, relays,contactors, motors, timers etc. and keeping record thereof.
5. Carrying out modifications suggested by supervising or statutory bodies.
6. Maintenance of daily logbook of events, complaint register / file ,spares consumption register / file etc.
7. Advising for procurement of spares in time so that maintenance / operation is not held up for want of spares.
8. Arranging materials such as control circuit fuse up to 10 Amps, Porcelain fuse base, locks for padlocking of switches, nuts, bolts, washers, screws, insulation tapes, PVC sleeves, welding electrodes etc. required for maintenance job is under the scope of work.
9. Contractor is responsible to attend all faults, discrepancies, failure shall be promptly to carry out and preventive maintenance shall be done regularly so that break-downs are minimized.
10. Contractor is responsible for cleaning of lights, their covers, reflectors other accessories and items under this scope of work.
11. Contractor is to ensure that all earthing stations are maintained in healthy condition.
12. Contractor will maintain the record of reading of all energy meters in DB rooms according to the instruction of EIC.
13. To maintain cables / wiring termination / equipment's/ components of installationsincluded in the scope of work always neat and clean, serviceable in healthy condition is the responsibility of the contractor.

