

NOTICE INVITING TENDER

1. Online e-tenders are invited by General Manager (Tech. & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work :

1.01	Name of the work	: AMC for 04X1010 KVA DG Sets & 02 Nos Fire Engines in Sub Station at SCOPE Minar.
1.02	Estimated Cost	: Rs. 1555584/- per Annum (Plus GST @ 18%).
1.03	Earnest Money	: Rs. 36800/-
1.04	Tender Processing fee	: Rs. 1377/-
1.05	Duration of Contract	: Two years from the date of issue of Work Order
1.06	Cost of Tender	: Rs. 560/-
1.07	Commencement of downloading E-Bid	: 13.06.2025 from 10.00AM
1.08	Last date of downloading of E-Bid	: 27.06.2025 Up to 10.00AM
1.09	Last date of E-Bid submission	: 27.06.2025 Up to 03:00PM.
1.10	Last date of submission of EMD & Tender Cost(online payment)	: 27.06.2025 Up to 03.00PM
1.11	Tender opening date & time(technical)	: 27.06.2025 at 04.30PM
1.12	Tender Opening date & time (Financial)	: To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in. For E-tendering support:- 9355030607, 9355030616

3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.

4. Tender document shall be accepted only from reputed ,specialized Contractors/ manufactures working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing their original document in this regard:

- 4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost put to tender.

Similar works means Operation of maintenance of DG Sets of capacity not less than 1010 KVA.

- 4.2 The tenderer must be registered under ESI, PF, GST & Income Tax act and should have valid Electrical Contractor license and PAN No. Copies of registration papers along with details need to be furnished. Latest ESI & PF deposit with challan authority is also needed.
 - 4.3 Average annual financial turn over should be at least 100 % of the estimated cost during the immediate last 3 consecutive financial year.
 - 4.4 Balance sheet for previous three years with ITR.
 - 4.5 Copies of similar works executed / in hand for multi-storied office building & industry during last Five years along with work order & clients performance certificate.
 - 4.6 All the above certificate / documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.
- 5 The tender shall be submitted: through portal only i.e. <https://scope.ewizard.in>.**
- 6 The Tender Cost (Form Fee), Earnest Money Deposit (EMD), and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e-tendering portal, i.e., <https://scope.ewizard.in>. In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the Lowest (L1) bidder, The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: <https://scope.ewizard.in>.**
- 7 The agencies are advised to visit the site before quoting their rates in the tender.**
- 8 Tenderers are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender document and instruction to bidder.**
- 9 Pre-bid Conference shall be held at 02:30. PM on 24.06.2025 if required.**
- 10 SCOPE reserves the right to reject any or all tenders without assigning any reasons.**



General Manager-(Tech. & HR)

SCOPE OF WORK

- 1) Deployment of required nos. of operators / Technicians (Minimum 04 nos. per Day) for carrying out the work as per specification/direction of supervising engineer/OIC. The minimum Qualification of operator / Technician shall be ITI holder with minimum 5 years of working experience in O&M of DG Sets.
- 2) Making available checking, testing, measuring equipment/sets/instrument tools, meters, blowers etc. as required.
- 3) Planning, scheduling and carrying out preventive maintenance of DG Sets and keeping record of it.
- 4) Repair/replacement of faulty/unusable items and keeping record of it.
- 5) Carrying out modifications suggested by supervising engineer / OIC.
- 6) Maintenance of daily log book of events, complaint register/file spares consumption register/files etc.
- 7) Advising for procurement of spares in time so that maintenance/operation is not held up for want of spares.
- 8) Attending breakdown, faults and restoring the operation of DG sets within minimum possible time.
- 9) Contractor is responsible to attend all faults, discrepancies, failure promptly, and to carry out preventive maintenance regularly so that breakdown is minimized.
- 10) Supply & Filling of Fuel / Diesel in storage tanks as & when required for smooth operation of DG sets. However, purchase cost of Diesel shall be borne by SCOPE..

COST OF MATERIALS / ITEMS INCLUDED IN SCOPE OF WORK

- a Rewireable fuses, porcelain fuse base and carrier, locks for padlocking of switches, nuts, bolts, washers, screws, insulation tapes, PVC sleeves.
- b Cost of all T & P and all required test equipments.
- c Stationeries required for maintaining documents by the contractors.
- d Distilled water for battery bank.
- e Material / item required for the safety for the person on duty as per IE rules.

COST OF MATERIALS / ITEMS NOT INCLUDED IN THE SCOPE OF WORK

Materials / items which have not been covered under of cost of materials included in scope of work. shall be supplied by the agency as and when required. The cost of those materials supplied by the agency on actual cost based on the actual consumption shall be paid extra along with the handling charge of 10%. However, labour charges and materials required for overhauling/repairing of DG Sets through OEM or authorized representative is not included.

