

**NOTICE INVITING TENDER**

1. Online e-tenders are invited by General Manager(Tech. & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work :
  - 1.1 Name of the work : **AMC for Fire Detection & PA System at SCOPE Minar, Laxmi Nagar, Delhi-92**
  - 1.2 Estimated Cost : Rs.17,40,946/- Plus GST @ 18% Per Annum.
  - 1.3 Earnest Money : Rs. 41,100/-
  - 1.4 Tender Processing fee : Rs. 1541/-
  - 1.5 Duration of Contract : Two Years from issue of work order
  - 1.6 Cost of Tender : Rs. 560/-
  - 1.7 Commencement of downloading E-Bid : 06.06.2025 from 10.00AM
  - 1.8 Last date of downloading of E-Bid : 20.06.2025 Up to 10.00AM
  - 1.9 Last date of E-Bid submission : 20.06.2025 Up to 03:00PM.
  - 2.0 Last date of submission of Tender Cost & EMD (online payment) : 20.06.2025 Up to 03.00PM
  - 2.1 Tender opening date & time(technical) : 20.06.2025 at 4.30PM
  - 2.2 Tender Opening date & time (Financial) : To be intimated later
2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in). For E-tendering support:- 9355030607, 9355030616
3. **Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.**
4. Tender document shall be accepted only from reputed, specialized Agencies/ Contractors working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing their original document in this regard:
  - 4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:



Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost put to tender.

**Similar work shall mean experience in Fire Alarm & Detection system in multistoried buildings / Industries.**

- 4.2 The tenderer must be registered under ESI, PF, GST & Income Tax act and PAN No. Copies of registration papers along with details need to be furnished. Latest ESI & PF deposit with challan authority is also needed.
- 4.3 Average annual financial turn over should be at least 100 % of the estimated cost during the immediate last 3 consecutive financial year.
- 4.4 Balance sheet for previous three years with ITR.
- 4.5 Copies of similar works executed / in hand for multi-storied office building & industry during last three years along with work order & clients performance certificate.
- 4.6 All the above certificate / documents shall be submitted by the firm duly signed & self attested subject to verification with original documents.

**5 The tender shall be submitted: through portal only i.e. <https://scope.ewizard.in>.**

**6 The Tender Cost (Form Fee), Earnest Money Deposit (EMD), and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e- tendering portal, i.e., <https://scope.ewizard.in>. In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the Lowest (L1) bidder, The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: <https://scope.ewizard.in>.**

**7 The agencies are advised to visit the site before quoting their rates in the tender.**

**8 Tenderers are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender document and instruction to bidder.**

**9 Pre-bid Conference shall be held at 3.30.PM on 16.06.2025 if required.**

**10 SCOPE reserves the right to reject any or all tenders without assigning any reasons.**

  
**General Manager-(Tech. & HR)**



## SCOPE OF WORK

The scope of work shall include Operation & Maintenance of Fire Alarm & Detection System and Public Address System (as detailed in Technical Specifications) and shall include the deployment of duly qualified skilled manpower with all necessary tools & tackles and day-to-day Operation & Maintenance of the complete system. The manpower shall be deployed in three shifts round the clock i.e. from 6.00 AM to 6.00 AM.

### **Details of Work:-**

1. Checking the general operating state of panel every month.
2. Checking, operating & readiness during mains failure every month.
3. Checking, level of acid battery and topping up with distilled water every month.
4. Performance check of visual alarm of panel/audio alarm of panel every month.
5. Performance check of external hooters every month.
6. Performance check of manual push button every month.
7. Performance check of response indicators every month.
8. Cleaning of detectors once a month.
9. Servicing of manual call points every month.
10. Performance check of all smoke detectors every month.
11. Actuation test of heat detector once in six months only one detector of fuse type to be selected at random basis and subjected to such test and actuated detector replaced forthwith.
12. Performance check of Open and short circuit condition to result in a fault alarm condition on the panel every month.
13. Performance check of external repeater panel, if any every month.
14. Performance check of local control panel, if any.
15. Changing of LED in response indicator/panels etc. as and when required.
16. Testing of PA system every month.
17. Visual check and cleaning of smoke switches every month and actuation test of smoke switches once in three months.
18. Providing repairs to the system as and when required to keep the system functional at all times. Call back service shall be provided in case of fault detected at the control panel and shall be rectified within the least possible time but in no case more than 8 hours from the time of receipt of the call.

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19. Maintaining liaison with Fire security department in the Building premises. In case of actual fire test being conducted, check of the operation and readiness of the system shall be contractor's responsibility.
20. Providing distilled water, resistance etc. shall be contractor's responsibility. The expenditure made for replacement of batteries shall be reimbursed by SCOPE.
21. The Contractor shall keep a team of sufficient number of personnel having adequate qualification and experience with necessary tools and other equipment.
22. The duty of contractor is to check the faults pending and get it rectified within 24 hours. They are also responsible to sign in the register kept with Fire officer in fire control room on every visit.
23. The personnel will be increased whenever required to keep the system in working condition.
24. The check list and test requirements are general and some modifications may be necessary for efficient functioning of equipments/system whatsoever included in above schedule or not. The contractor shall not claim any extra charge for such work.
25. Procurement & Supply of spares in time so that operation and maintenance is not held-up for want of spares
26. Preventive Maintenance of equipment including planning, drawing-up Preventive Maintenance / Periodical Maintenance schedules etc. This would include all checks/works, servicing/overhauling as per manufacture's manuals as available with Engineer-In-Charge.
27. Co-ordination with other agencies operating at site, statutory authorities etc. for carrying out the work including arrangement for shut-down's etc.
28. The contractor shall Maintain log book / registers records the various Maintenance Checks being carried out daily , weekly , monthly , half yearly , and get certificates of the Engineer – in – Charge of having carried out the checks.
29. Any other work required for efficient O&M of the systems which is not mentioned above or as directed by the Engineer.
30. The scope of work also comprises inspection, checking, reconditioning, repairing of parts if any and conducting performance testing of system.

