

STANDING CONFERENCE OF PUBLIC ENTERPRISES

(An Apex body of Public Enterprises)
SCOPE Minar, Laxmi Nagar, Delhi-110092
Ph: 011-22458178, Fax: 011-22501185

Ref No.: SCOPEMINAR/MMO/25-26/

10th November'2025

NOTICE INVITING TENDER

1. Online e-tenders are invited by Group General Manager (Tech & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

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| 1.1 Name of the work | : | Annual Rate Contract (Per Annum basis) for HVAC Low Side works like GI Duct, nitril rubber insulation, aluminum grills, & piping etc. at SCOPE Minar |
| 1.2 Estimated Cost | : | Rs 10,24,000.00 Per Annum plus GST @18% |
| 1.3 Earnest Money | : | Rs 24200.00 |
| 1.4 Tender Processing fee | : | Rs 910.00 |
| 1.5 Time for completion | : | Two years from the date of issuance of LOI/LOA |
| 1.6 Cost of Tender | : | Rs. 590/- |
| 1.7 Commencement of downloading E-Bid | : | 12.11.2025 from 10.00AM |
| 1.8 Last date of E-Bid submission | : | 21.11.2025 Up to 03:00PM. |
| 1.9 Last date of submission of hard copy of EMD & Tender cost (online) | : | 21.11.2025 Up to 03.00PM |
| 1.10 Tender opening date & time(Technical) | : | 21.11.2025 at 03.30PM |
| 1.11 Tender Opening date & time (Financial) | : | To be intimated later |

2.0 Bidders have to download the bid documents from the e-procurement portal i.e. <http://scope.ewizard.in> after registering themselves on portal and submit e-bids after payments of Tender processing Fee & Cost of Tender documents, before last date & time of downloading the e-bids online, (For E – Tendering support:- 9355030630 & 9355030607) Bidder can also view the NIT & Scope of work on www.scopeonline.in.

- 3.0 Bids shall be submitted through e-bidding mode only. No other mode of Bid submission shall be accepted.
- 4.0 Tender document shall be accepted only from reputed specialized contractors / manufacturers working with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE who fulfill following pre-qualification criteria & showing their original documents in this regard.

Experience of having successfully completed works during the last 5 years ending previous day of last date of submission of tenders.

4.1 Three similar completed HVAC works containing fabrication of GI duct/insulation/aluminum grills/piping etc works costing not less than the amount equal to 40% of estimated cost put to tender.

OR

4.2 Two similar completed HVAC works containing fabrication of GI duct/insulation/aluminum grills/piping etc works costing not less than the amount equal to 60% of estimated cost put to tender.

OR

4.3 One similar completed HVAC works containing fabrication of GI duct/insulation/aluminum grills/piping etc works costing not less than the amount equal to 80% of estimated cost put to tender.

- 5.0 The Tenderer must be registered under PF, ESI, registration GST & income tax act and should have PAN No. Copies of registration papers along with details need to be furnished with latest challan.
- 6.0 **The Tender Cost (Form Fee), Earnest Money Deposit (EMD), and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e-tendering portal, i.e., <https://scope.ewizard.in>. In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the Lowest (L1) bidder, The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: <https://scope.ewizard.in>**
- 7.0 All the above certificate / documents shall be uploaded by the firm duly signed & self-attested subject to verification with original documents
- 8.0 The tender shall be submitted through only portal i.e <https://scope.ewizard.in>
- 9.0 Tenderers are advised to submit their offers strictly based on the layout (if any), design parameters, specific requirements, terms & conditions and specifications given in the tender document and instruction to bidder.
- 10.0 Copies of similar works executed / in hand for high rise multi-storied office building during last three years along with work order & clients performance certificate. All the above certificate/documents shall be submitted by the firm duly signed & self-attested subject to verification with original documents.
- 11.0 Average annual financial turn over on HVAC works should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year.
- 12.0 SCOPE reserves the right to reject any or all tenders without assigning any reasons.

GGM (Technical & HR)