

NOTICE INVITING TENDER

1. Online e-tenders are invited by Group General Manager (Tech. & HR), SCOPE on behalf of Constituents of SCOPE MINAR, Laxmi Nagar Delhi- 110092 for the following work:

1.1	Name of the work	AMC (Annual Maintenance Contract) of Laser sign boards & emergency light at SCOPE Minar, Laxmi Nagar, Delhi-110092
1.2	Estimated Cost	Rs. 1202016/- Plus GST @ 18 % Per Annum.
1.3	Earnest Money	Rs. 28500/-
1.4	Tender Processing fee	Rs. 1064/-
1.5	Duration Of Contract	Two years from the date of issuance of work order.
1.6	Cost of Tender	Rs 590/-
1.7	Commencement of downloading E-Bid	22.12.2025 from 10.00AM
1.8	Last date of downloading of E-Bid	02.01.2026 Up to 10.00AM
1.9	Last date of E-Bid submission	02.01.2026 Up to 03:00PM.
1.10	Last date of submission of EMD and Cost of Tender (online mode)	02.01.2026 Up to 03.00PM
1.11	Tender opening date & time(technical)	02.01.2026 at 03.30PM
1.12	Tender Opening date & time (Financial)	To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e-bids after payment of bid processing fee & Bid document fee before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on www.scopeonline.in. For E-tendering support:- 9355030607, 9355030616

3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.



4. Tender shall be accepted only from the reputed specialized contractors who are having working experience with CPWD/ PWD/ MES/ Railway/ PSUs/ Autonomous Bodies/ SCOPE who fulfil following pre-qualification criteria & showing the original document in this regard:

4.1 Proof of having successfully completed similar works during the last 05 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed works of aggregate cost not less than the amount equal to 80% of the estimated cost.

“Similar works shall here mean AMC of Laser Signage Boards, Microprocessor Sign Boards and Emergency Lights”.

4.2 Copy of experience along with client certificate must be submitted and showing the original document in this regard.

4.3 The tenderer must be registered under ESI, PF, GST & Income Tax act and PAN No. copies of registration papers along with details need to be furnished latest ESI & PF deposit with challan authority is also needed, subject to verification with the original documents if required.

4.4 Average annual financial turn over should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year.

4.5 Balance sheet for previous three years with ITR.

4.6 Copies of similar works executed / in hand for multi-storeyed office building & industry during last five years along with work order & clients performance certificate.

4.7 Should furnish undertaking stating that firm is not blacklisted anywhere.

5 The tender shall be submitted: thorough only portal i.e. <https://scope.ewizard.in>.

6 Tenderers are invited to submit their offers strictly based on the terms & conditions and specifications given in the tender document and instruction to bidder.



- 7 Tenders are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender's documents.
- 8 **The Tender Cost (Form Fee), Earnest Money Deposit (EMD), and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e- tendering portal, i.e., <https://scope.ewizard.in>. In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the Lowest (L1) bidder, The EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: <https://scope.ewizard.in>.**
- 9 The agencies are strictly advised to visit the site before quoting their rates in the tender.
- 10 All the above certificate/Documents shall be uploaded by the firm duly signed & self-attested subjected to verification with the original documents.
- 11 Pre-bid Conference shall be held at 3.30 PM on 30.12.2025 if required.
- 12 SCOPE reserves the right to reject any or all tenders without assigning any reasons.



Group General Manager (Tech. & HR)