

**NOTICE INVITING TENDER**

**Sub: Insurance of SCOPE Complex Building situated at 7-Lodhi Road,  
New Delhi-110003.**

1. Online e-tenders are invited by Group General Manager (Tech. & HR), SCOPE on behalf of Constituents of SCOPE Complex, Lodi Road, New Delhi – 110 003 for the subject work as per the details given below:-

1.1	Name of the work	: <b>Insurance of SCOPE Complex Building situated at 7-Lodhi Road, New Delhi-110003.</b>
1.2	Total Sum Insured value	: Rs.600 Crore
1.3	Earnest Money	: NIL
1.4	Tender Processing fee (Non ECV)	: NIL
1.5	Insurance Period	: 24.02.2026 to 23.02.2027
1.6	Cost of Tender	: NIL
1.7	Commencement of downloading E-Bid	: 05.02.2026 from 10.00AM
1.8	Last date of downloading of E-Bid	: 16.02.2026 upto 3.00 PM
1.9	Last date of E-Bid submission	: 16.02.2026 up to 3:00 PM
1.10	Tender opening date & time	: 16.02.2026 at 3.30 PM

2

2. Bidders have to download the Bid documents from the e-procurement portal i.e. <https://scope.ewizard.in> after registering themselves on portal and submit e-bids before last date & at time of downloading the e-bids online. Bidder can also view the NIT, scope of work on [www.scopeonline.in](http://www.scopeonline.in). **For E-tendering support:- 9355030616, 9355030630.**
3. Tenders are advised to submit their offers strictly based on the terms & conditions and specifications given in the tender documents
4. All the certificates/documents shall be submitted by the firm duly signed & self attested subject to verification with original documents, to the office of the undersigned.
5. For any clarification or physical inspection of building/equipments, the representative of the agency can be deputed to the office of the undersigned on any working day between 10.00 A.M. to 3.00 P.M.
6. Tender document shall be accepted only from the selected four Nationalised Govt. Insurance Agencies Namely: M/s. The Oriental Insurance Co. Ltd., M/s. The New India Assurance Co. Ltd., M/s. United India Insurance Co. Ltd., M/s. The National Insurance Co. Ltd. only.
7. **“Form of Tender” duly signed & stamped must be submitted during submission of tender through e-portal.**
8. The tender shall be submitted thorough only e-portal i.e. <https://scope.ewizard.in>.



**Group General Manager (Tech. & HR)**

## SCOPE OF WORK

### **Sub: Insurance against various risks at SCOPE Complex.**

1. SCOPE Complex at Lodhi Road, New Delhi-110003 is state-of-the-art intelligent building which houses the office of 26 Public Sector Enterprises and Nationalised Banks. The SCOPE Complex is located to near Jawahar Lal Nehru Stadium .

The building has all the modern features for the fire fighting as required for a high rise building. The system has hydrants, sprinklers, smoke detectors, gas flooding systems etc. will centralized fire panel monitoring on round the clock basis. The installation have been cleared by Delhi Fire Services.

### **2. Scope of tender**

It is intended to take an Insurance Policy to cover risks for the following assets for a period of one year effective date of placement of order.

S.No.	Particulars	Amount (Rs.)
1.	Foundation work, building structural work i/c interior of Convention Centre/building replacement cost.	4,80,51,13,779.00
2.	Elevators	10,24,00,000.00
3.	Electric Sub-stations	25,04,92,297.00
4.	Air-conditioning	19,39,85,750.00
5.	Pipes, Fittings & Valves	16,42,49,964.00
6.	Water Supply System	17,49,78,680.00
7.	Mechanical Ventilation	2,33,30,929.00
8.	Electrical Installation	16,88,74,264.00
9.	EPABX	13,45,041.00
10.	Fire Fighting	1,77,70,619.00
11.	Fire Detection + CCTV	7,06,00,100.00
	<b>Grand Total:</b>	<b>5,97,31,41,421.00</b>
	<b>Say</b>	<b>6,00,00,00,000.00</b>

3. The policy shall cover the following risk:

- a) Standard Fire & Special Peril Risks
- b) Earthquake Risk
- c) Terrorism Risk
- d) Third Party Liability

4. Third party liability shall cover injury/death suffered by third party and loss or damage to third party properties occurring in connection with SCOPE Complex. The total value against this shall be considered as Rs.1.0 Crore for any one accident or series of accident arising out of one event and Rs.4.0 Crore for all accidents during policy period of one year. The policy shall cover liability incidental to lifts also.
5. The policy shall be in the name of Maintenance Management Organisation, SCOPE Complex, 7-Lodhi Road, New Delhi-110003 who will be the beneficiary.
6. Rates quoted should be written in words & figures both.
7. The tenderer in his offer shall, inter-alia, indicate the following :-
  - a. Policy details.
  - b. Methodology for settlement of claims including values with or without survey, time taken for settlement, documentation required etc.
8. The offer shall be accepted only in the prescribed format as per enclosed schedule. No any deviation or conditional tender is acceptable.
9. The last date for submission of offer is 16.02.2026 upto 3.00 P.M. at MMO Office, Core-8, First Floor, SCOPE Complex, 7-Lodhi Road, New Delhi-110003.
10. The offer shall be valid upto one month from the date of submission of offer.
11. MMO/SCOPE reserves its right to reject any or all the tenders without assigning any reason.



**Group General Manager (Tech. & HR)**