STANDING CONFERENCE OF PUBLIC ENTERPRISES
(An apex body of Public Enterprises)

SCOPE
PROMOTING EXCELLENCE

SCOPE-MM-GGM(T)/86001/2026/332
September 22, 2026

NOTICE INVITING TENDER

Sub: AMC for Sweeping, cleaning i/c upkeep of doors & windows etc. at SCOPE Complex, 7-Lodhi Road, New Delhi-110 003.

1. Online e-tenders are invited by Group General Manager (Tech. & HR) SCOPE on behalf of Constituents of SCOPE Complex, Lodhi Road, New Delhi-110003 for the subject work as per the details given below:-

1.1	Name of the work	: AMC for Sweeping, cleaning i/c upkeep of doors & windows etc. at SCOPE Complex, 7-Lodhi Road, New Delhi-110 003.
1.2	Estimated Cost	: **Rs.1,09,75,955.00 Per Annum plus GST @ 18%**
1.3	Earnest Money	: **Rs.2,59,035.00**
1.4	Duration of Contract	: **Two years from the date of issuance of LOA.**
1.5	Tender Processing Fee	: **Rs.7670.00**
1.6	Cost of tender	: **Rs 1180.00**

1.7	Commencement of download E –Bid	: 23.09.2026 from 10.00 A.M.
1.8	Last date of downloading of E- Bid	: 09.10.2026 upto 12.30 P.M.
1.9	Last Date of E – Bid Submission	: 09.10.2026 upto 3.00 P.M.
2.0	Last date of online submission of Tender Cost & EMD	: 09.10.2026 upto 3.00 P.M.
2.1	Tender opening Date & Time (Technical)	: 09.10.2026 at 3.30 P.M.
2.2	Tender opening Date & Time (Financial)	: To be intimated later

2.3 Bidders have to download the Bid documents from the e-procurement portal i.e. **https://scope.ewizard.in** after registering themselves on portal and submit e-bids after payment of Bid Processing Fee & Bid documents fee before last date & time of downloading the e-bids online (**For E-Tendering support:-9355030616, 9355030630).** Bidder can also view the NIT, SCOPE of work on www.scopeonline.in.

2.4 **Bids shall be submitted through e –bidding mode only. No other mode of Bid submission shall be accepted.**

3. Tender document shall be accepted only from reputed specialized contractors who are having working experience with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE, who fulfill following pre-qualification criteria & showing their original documents in this regard.

3.1 Proof of having successfully completed works during last five years ending last day of month previous to the one in which application are invited.

Three similar completed works of AMC for Sweeping, cleaning i/c upkeep of doors & windows with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE value not less than 40% of the estimated cost put to tender.

OR

Two similar completed works of AMC for Sweeping, cleaning i/c upkeep of doors & windows with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE value not less than 60% of the estimated cost put to tender.

OR

One similar completed work of AMC for Sweeping, cleaning i/c upkeep of doors & windows with CPWD/PWD/MES/Railway/PSUs/Autonomous Bodies/SCOPE value not less than 80% of the estimated cost put to tender.

3.2 The Tenderer shall be registered under GST and Income Tax and shall possess valid PAN, EPF/PF and ESI registrations, and shall comply with all applicable provisions of the Occupational Safety, Health and Working Conditions Code, 2020 and the rules made thereunder, wherever applicable.

Where the provisions relating to licensing of contract labour are applicable to the Contractor, the Contractor shall have a valid Contract Labour Licence issued by the competent authority.

Where such licence is not applicable to the Contractor under the prevailing statutory provisions, the Contractor shall furnish declaration /documentary evidence to that effect and shall nevertheless comply with all other applicable statutory requirements relating to contract labour, wages, EPF, ESI, safety, welfare and other labour laws.

Copies of applicable registrations/licences, along with the latest challans/returns or other documentary proof of statutory compliance, shall be submitted with the tender.

3.3 Average annual financial turn over should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year.

3.4 Balance sheet for previous three years with ITR.

3.5 Copies of similar works executed / in hand for office building & industry during last three years alongwith work order & clients performance certificate.

3.6 All the above certificates / documents shall be submitted by the firm duly signed & self attested, subject to verification with original documents.

4. The tender shall be submitted through e-portal only i.e. https://scope.ewizard.in.

5. Tenderers are advised to submit their offers strictly based on the parameters, specific requirements, terms & conditions and specifications given in the tender document.

6. The Tender Cost (Form Fee), Earnest Money Deposit (EMD) and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e-tendering portal, i.e. **https://scope.ewizard.in.** In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the lowest (L1) bidder, the EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: https://scope.ewizard.in.

7. It may be noted that the agency has to engage/retain eleven workers upto the age of 60 years of superannuation as stipulated in Schedule of work and their names have been given in Special terms & condition of the contract. This stipulation is mandatory on account of an undertaking having been given by SCOPE in terms of Memorandum of Undertaking (MOU) in Hon'ble Delhi High Court.

8. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

9. Prebid conference shall be held at 3.30 PM on 30.09.26, if required.

Group General Manager (Tech. & HR)