STANDING CONFERENCE OF PUBLIC ENTERPRISES
(An apex body of Public Enterprises)

SCOPE
PROMOTING EXCELLENCE

SCOPE-MM-GGM(T)/85202/2026/330
September 22, 2026

NOTICE INVITING TENDER

Sub: Comprehensive AMC of Conference System installed in Auditorium, Fazal, Mirza Ghalib & Tagore Chambers in Convention Centre at SCOPE Complex, 7-Lodhi Road, New Delhi-110003.

1. Online e-tenders are invited by Group General Manager (Tech. & HR) SCOPE on behalf of Constituents of SCOPE Complex, 7-Lodhi Road, New Delhi – 110 003 for the subject work as per the details given below:-

1.1	Name of the work	Comprehensive AMC of Conference System installed in Auditorium, Fazal, Mirza Ghalib & Tagore Chambers in Convention Centre at SCOPE Complex, 7-Lodhi Road, New Delhi-110003.
1.2	Estimated Cost	Rs.15,60,000/- Per Annum Plus GST @ 18%
1.3	Earnest Money	Rs.36,816/-
1.4	Tender Processing fee	Rs1381/-
1.5	Duration of Contract	Two years from the date of issuance of LOA.
1.6	Cost of Tender	Rs.560/-
1.7	Commencement of downloading E-Bid	23.09.2026 from 10.00 A.M
1.8	Last date of downloading of E-Bid	09.10.2026 upto 12.30 P.M
1.9	Last date of E-Bid submission	09.10.2026 upto 03:00 P.M.
1.10	Last date of online submission of Tender Cost & EMD	09.10.2026 upto 03.00 P.M
1.11	Tender opening date & time (Technical)	09.10.2026 at 03.30 P.M
1.12	Tender Opening date & time (Financial)	To be intimated later

2. Bidders have to download the Bid documents from the e-procurement portal i.e. **https://scope.ewizard.in** after registering themselves on portal and submit e-bids after payment of Bid Processing Fee & Bid documents fee before last date & time of downloading the e-bids online (**For E-Tendering support:-9355030616, 9355030630).** Bidder can also view the NIT, SCOPE of work on www.scopeonline.in.

3. Bids shall be submitted through e-bidding mode only. No other mode of bid submission shall be accepted.

4. Tender document shall be accepted only from the OEMs i.e. M/s. BOSCH & M/s. BOSE and their authorized System Integrators/Channel Partner who are having the valid certification from both the OEMs on production of original documents in this regard.

4.1 Proof of having successfully completed similar works during the last 5 years ending last day of the month previous to the one in which applications are invited:

Three similar completed works, each costing not less than the amount equal to 40% of estimated cost put to tender.

OR

Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost put to tender.

OR

One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost.

"Similar works means Comprehensive Annual Maintenance Contract of complete Conference System in conference rooms".

4.2 The Tenderer shall be registered under GST and Income Tax and shall possess valid PAN, EPF/PF and ESI registrations, and shall comply with all applicable provisions of the Occupational Safety, Health and Working Conditions Code, 2020 and the rules made thereunder, wherever applicable.

Where the provisions relating to licensing of contract labour are applicable to the Contractor, the Contractor shall have a valid Contract Labour Licence issued by the competent authority.

Where such licence is not applicable to the Contractor under the prevailing statutory provisions, the Contractor shall furnish declaration /documentary evidence to that effect and shall nevertheless comply with all other applicable statutory requirements relating to contract labour, wages, EPF, ESI, safety, welfare and other labour laws.

Copies of applicable registrations/licences, along with the latest challans/returns or other documentary proof of statutory compliance, shall be submitted with the tender.

4.3 Average annual financial turn over should be at least 100% of the estimated cost during the immediate last 3 consecutive financial year. Balance sheet for previous three years with ITR to be submitted in this regard.

4.4 The tenderer should furnish undertaking stating that firm is not blacklisted anywhere.

5. The tender shall be submitted through e-portal only i.e. https://scope.ewizard.in.

6. Tenderers are invited to submit their offers strictly based on the terms & conditions and specifications given in the tender document and instruction to bidder.

7. Tenders are invited to submit their offers strictly based on the layout, design parameters, specific requirements, terms & conditions and specifications given in the tender's documents.

8. The Tender Cost (Form Fee), Earnest Money Deposit (EMD) and Tender Processing Fee (TPF) must be paid by the bidder through online payment mode only, as provided on the e-tendering portal, i.e. **https://scope.ewizard.in.** In case the bidder fails to technically qualify as per eligibility criteria of the tender or is not the lowest (L1) bidder, the EMD amount will be refunded to the bidder's account details as provided on the bidder enrollment registration page of SCOPE e-Tendering portal: https://scope.ewizard.in.

9. All the above certificate/Documents shall be uploaded by the firm duly signed & self-attested subjected to verification with the original documents.

10. SCOPE reserves the right to reject any or all tenders without assigning any reasons.

Group General Manager (Tech. & HR)